

# Children's Services Training Nomination

Please return to:

Children's Services  
Workforce Development Team,  
Leechmere Training Centre,  
Leechmere Industrial Estate,  
Grangetown,  
SUNDERLAND.  
SR2 9TQ

Tel : 0191 566 2525

Fax: 0191 553 6114

or

e-mail to :

[tony.greenfield@sunderland.gov.uk](mailto:tony.greenfield@sunderland.gov.uk)

<b>Course</b>	
<b>Date of Course</b>	

<b>Candidate Name</b>		<b>Payroll number</b>	
<b>Candidate Job Title</b>		<b>Tel No</b>	
<b>Candidate Email</b>			
<b>Team</b>		<b>FULL Workplace Address</b>	
<b>Special Requirements, Please Specify e.g. Access, Diet, Disability</b>			

<b>Line Manager Name</b>		<b>Tel No</b>	
<b>Signature &amp; date</b>		<b>Workplace</b>	

The reason for attendance and agreed expected learning outcomes should be discussed between the line manager and the nominated person. This should be recorded in the Personal Development File.

You will be advised whether or not you have a place three weeks prior to the training event.