

Multi-Agency
Full Day
Training Course

Bookings

On attached form:

To reserve your place you must give your name, job title, address, telephone number or whether you require any special provision (e.g. vegetarian food, disabled access etc.)

Limited places are available so please nominate as soon as possible.

Successful applicants will be informed 3 weeks prior to the course. **If you do not receive confirmation of attendance please do not come to the course.**

If you are **unable** to attend your Line Manager **must** inform Carol Anderson ASAP so your place can be re-allocated.

(Information in relation to course attendance is recorded on a computerised database. This is for the purpose of monitoring training attendance and for statistical analysis.)

Safer Recruitment, Selection and Managing Allegations Against Staff

Level 2 Training

Who is it for?

Managers and supervisory staff from statutory and voluntary organisation's working directly with children and/or parents. Before applying please ensure that your own agency does not offer similar training.

Aim

To raise awareness of organisations responsibilities for safeguarding children in respect of recruitment and supervision of staff and ensure allegations against staff are appropriately dealt with.

Learning Outcomes

Participants will have an awareness of:

- The role of Sunderland Local Safeguarding Children Board
- Organisations' responsibilities in respect of safeguarding children in the areas of:
 - Safer Recruitment and Supervision
 - Managing Allegations against staff and volunteers and the role of the Local Authority Designated Officer (LADO)
- The Safer Practice Guidance

Facilitators

- Lesley Henderson, Workforce & Development Manager, Children's Services
- Lynn Barnes, HR Team Leader, Children's Services

Dates and Times

6 th July 2009	9.00 am – 4.30 pm
12 th September 2009	9.00 am – 4.30pm

Please return this form to:
Education: Linda Breeze, Stannington Centre
Phone: 553 2250
Email: linda.breeze@sunderland.gov.uk

Health: Sian Garnett, Pemberton House
Phone: 529 7128
Email: sian.garnett@sotw.nhs.uk

Children's Services/Others: Carol Anderson, Leechmere Training Centre, Leechmere Ind Est, Sunderland SR2 9TQ
Phone: 566 2527 Fax: 553 6114
Email: carol.anderson@sunderland.gov.uk

Name: _____
Job Title: _____
Address: _____

Telephone: _____
Email: _____
Ethnicity: _____
Special Requirements: _____
Line Manager: _____
Telephone: _____ Email: _____

Safer Recruitment and Selection and Managing Allegations against Staff

Please indicate preferred date:

I understand that in order to receive an attendance certificate it is a requirement that I attend the full session.