

# **Sunderland Safeguarding Children Board**

## **Safeguarding Children Procedures Summary Document**

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## Introduction

Sunderland Safeguarding Children Board Safeguarding Children Procedures became operational on **01.03.07**.

They can be accessed at [www.sunderlandchildrenstrust.org.uk/profs-safeguardboard](http://www.sunderlandchildrenstrust.org.uk/profs-safeguardboard) and are compatible with Working Together to Safeguard Children 2006. These procedures apply from pre-birth up to 18 years of age.

**This is a summary document of the content of the Sunderland Safeguarding Children Board Procedures**

## Content of Sunderland Safeguarding Children Board Safeguarding Children Procedures

- Preface
- Acknowledgement
- Introduction
- Common Assessment Framework

## Chapter 1 – Information Sharing

This Chapter assists staff and volunteers and carers when they need to share information to safeguard a child.

## Chapter 2 – Agency Roles and Responsibilities

This Chapter highlights the roles and responsibilities of statutory and voluntary agencies such as; Children's Services, Police, Probation, NSPCC, Primary Care Trust and religious groups.

## Chapter 3 – Thresholds and Recognition, Referrals and Responses

This Chapter details how to make a referral to Children's Services Social Care when you have a Safeguarding and or Child Protection concern about a child.

- The process undertaken following receipt of a Child Protection Referral
- The Section 47 Child Protection Process including Core Assessment and potential outcomes

## Chapter 4 – Child Protection Process

- This Chapter details how to convene an Initial Child Protection Conference and Child Protection Review Conference
- The role of the Independent Reviewing Officer
- The role of attendees at Initial Child Protection Conferences and Child Protection Review Conferences
- Child Protection Plans

- Role of the Key Worker and Core Groups

## **Chapter 5 – Children in Need**

The Process following referral for a Child in Need (including the assessment process)

- Child in Need Plans and Reviews
- Roles of Attendees at reviews

## **Chapter 6 – Procedures for Specific Circumstances**

This Chapter highlights specific circumstances that should be considered depending on the needs of the child. These are specific circumstances that can make children more vulnerable.

- A. Allegations against staff, carers and volunteers
- B. Child abuse and the internet
- C. Safeguarding children from abroad including children subject to trafficking and exploitation
- D. Cross boundary Procedures
- E. Deliberate self harm and suicide
- F. Safeguarding children in whom illness is fabricated or induced
- G. Forced marriage
- H. Missing children and pregnant women
- I. Sexual exploitation of children through prostitution
- J. Safeguarding the unborn baby
- K. Abuse by children
- L. Domestic abuse
- M. Honour based violence
- N. Parental substance misuse and the impact on parenting capacity
- O. Parental mental ill health and the impact on parenting capacity
- P. Learning disability and the impact on parenting capacity
- Q. Racial and religious harassment
- R. Complex/Organised multiple abuse
- S. Children with disabilities
- T. Sexual abuse
- U. HIV and sexual abuse
- V. Pregnancy under the age of consent and expectant mothers under the age of 18
- W. Working with sexually active young people under 18
- X. Female genital mutilation (FGM)
- Y. Looked after children and others living away from home
- Z. Private fostering
- AA. People who pose a risk to children
- BB. Children living in custody
- CC. Children of families living in temporary accommodation
- DD. Families where a parent is involved in prostitution
- EE. Surrogacy
- FF. Begging
- GG. Young carers
- HH. Children whose behaviour indicates a lack of parental control
- II. Identifying children who set fires
- JJ. Child abuse linked to belief in possession or witchcraft, or in other ways related to spiritual or religious belief

## **Chapter 7 – Child Death Review Process**

At present this Chapter describes the Sunderland Safeguarding Children Board statutory responsibility to have a Child Death Overview Panel from 01.04.2008. This chapter will be updated once the Multi-Agency arrangements are in place in Sunderland.

## **Chapter 8 – Serious Case Reviews**

This Chapter details the action Sunderland Safeguarding Children Board are required to follow in respect of the Serious Case Review Process

- Criteria
- Purpose
- Process
- Outcomes and how to learn lessons

## **Chapter 9 – Single Agency Procedures**

Single Agency Procedures for individual agencies will be added to the procedures over the coming months.

## **Chapter 10 – Multi Agency Public Protection Arrangements (MAPPA)**

This Chapter details the MAPPA

- Process
- Referral Forms

## **Chapter 11 – Complaints Procedure**

This Chapter details the complaints procedure for addressing dissatisfaction with elements of the Child Protection Process

- The Professional Disagreement Protocol

## **Chapter 12 – Structure and Function of Sunderland Safeguarding Children Board**

This Chapter details the role and function of the Sunderland Safeguarding Children Board.

## **Chapter 13 – Training and Workforce Development**

This Chapter details the role of single and multi-agency training to improve workforce development for multi agency and single agency staff.

## **Chapter 14 – Legislative Framework**

This Chapter contains the relevant legislation that underpins the work undertaken within these procedures.

## **Guidance Chapters**

This Chapter contains additional guidance to be used alongside the procedures for each activity in these procedures.

## **Useful Contact Details**

This Chapter has contact details to assist staff, with undertaking work within these procedures.

## **Glossary of Terms**

This section is to assist clarity of meaning and obtain a shared understanding of the terms used in safeguarding and child protection across agencies.

**Useful sources of information**

This section contains website addresses including links to guidance referred to with, in these procedures.

If you have any comments about this leaflet please contact:

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