

## Record of Strategy Discussion

This provides a record of the decisions of a strategy discussion/meeting. In some situations, it may be appropriate for a strategy meeting/discussion to consider all children/young people living in a household. Where this occurs, a separate record should be completed for each child/young person.

### CHILD/YOUNG PERSON'S DETAILS

|  |  |                                       |                                 |                                 |
|--|--|---------------------------------------|---------------------------------|---------------------------------|
| <b>Family Name:</b>                      |  | <b>Forename:</b>                      |                                 |                                 |
| <b>DoB or expected date of delivery:</b> |  | Gender: Male <input type="checkbox"/> | Female <input type="checkbox"/> | Unborn <input type="checkbox"/> |
| <b>Address:</b>                          |  |                                       |                                 |                                 |
| <b>Postcode:</b>                         |  |                                       |                                 |                                 |
| <b>Telephone:</b>                        |  | <b>E-mail:</b>                        |                                 |                                 |
| <b>SWIFT Party ID Number:</b>            |  |                                       |                                 |                                 |

### DISCUSSION DETAILS

|  |   |               |             |                  |               |
|--|---|---------------|-------------|------------------|---------------|
| <input type="checkbox"/> if agency is to receive copy of this document | <b>Date of discussion:</b>                      |               |             |                  |               |
|  | <b>Agencies involved in strategy discussion</b> |               |             |                  |               |
|  | <b>Name</b>                                     | <b>Agency</b> | <b>Role</b> | <b>Telephone</b> | <b>E-mail</b> |
| <input type="checkbox"/>   |   |               |             |                  |               |
| <input type="checkbox"/>   |   |               |             |                  |               |
| <input type="checkbox"/>   |   |               |             |                  |               |
| <input type="checkbox"/>   |   |               |             |                  |               |
| <input type="checkbox"/>   |   |               |             |                  |               |
| <input type="checkbox"/>   |   |               |             |                  |               |

### REASON OR PURPOSE OF STRATEGY DISCUSSION

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### STRATEGY INFORMATION

|                                  |
|----------------------------------|
| <b>Custodian of the Register</b> |
|                                  |
| <b>Health</b>                    |
|                                  |
| <b>Education</b>                 |
|                                  |
| <b>Police</b>                    |
|                                  |
| <b>Probation</b>                 |
|                                  |
| <b>N.S.P.C.C.</b>                |
|                                  |
| <b>Other (please specify)</b>    |
|                                  |

### DECISION(S) (please ✓ appropriate box(s) and number in order of priority)

A core assessment should be commenced when, following a strategy discussion, s47 enquiries are initiated (paragraph 3.11, Assessment Framework).

|   |                          |  |   |                          |  |
|---|--------------------------|--|---|--------------------------|--|
| S47 Enquiries as part of Core Assessment: | <input type="checkbox"/> |  | Core Assessment (S17):  | <input type="checkbox"/> |  |
| Police investigation(s):                  | <input type="checkbox"/> |  | Referral to other agency with continued Social Care Support (e.g. counselling): | <input type="checkbox"/> |  |
| Disciplinary procedures:                  | <input type="checkbox"/> |  | Referral to other agency and case closed:                                       | <input type="checkbox"/> |  |
|   |                          |  | No further action:  | <input type="checkbox"/> |  |

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### REASON(S) FOR DECISION(S)

Where there are allegations of abuse made against a professional, foster-carer or volunteer, s47 enquiries, a police investigation and disciplinary procedures may be taking place concurrently (paragraphs 6.13 – 6.22, *Working Together*).

If disciplinary procedures are taking place, this section should refer to the relevant staff file for further information.

|  |  |
|--|--|
|  |  |
|--|--|

### Further actions

|  |             |                          |           |                          |
|--|-------------|--------------------------|-----------|--------------------------|
| <b>Medical examination required:</b>                     | <b>Yes</b>  | <input type="checkbox"/> | <b>No</b> | <input type="checkbox"/> |
| If Yes, when will this take place?                       | <b>Date</b> |                          |           |                          |
| Name of medical examiner                                 |             |                          |           |                          |
| <b>Achieving Best Evidence Interview Required</b>        | <b>Yes</b>  | <input type="checkbox"/> | <b>No</b> | <input type="checkbox"/> |
| If Yes, when will this take place?                       | <b>Date</b> |                          |           |                          |
| Name(s) and Agency of Interviewer:                       |             |                          |           |                          |
|  |             |                          |           |                          |
| <b>Has a Child Interview Plan record been completed?</b> | <b>Yes</b>  | <input type="checkbox"/> | <b>No</b> | <input type="checkbox"/> |
| If No, when will this be completed?                      | <b>Date</b> |                          |           |                          |
| Name and Agency of Person Responsible for the Plan:      |             |                          |           |                          |
| <b>Initiate emergency legal action?</b>                  | <b>Yes</b>  | <input type="checkbox"/> | <b>No</b> | <input type="checkbox"/> |
| If Yes, when will this be initiated?                     | <b>Date</b> |                          |           |                          |
| <b>Is a further strategy discussion planned?</b>         | <b>Yes</b>  | <input type="checkbox"/> | <b>No</b> | <input type="checkbox"/> |
| If Yes, when will this be initiated?                     | <b>Date</b> |                          |           |                          |

For further guidance on interviewing children as part of a criminal investigation, refer to Chapter 2 in *Achieving Best Evidence in Criminal Proceedings* (2002).

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**FURTHER ACTIONS** (include any further action required, by whom and within what time scale).

| Action(s) to be taken | Person/Agency responsible | Date for completion |
|-----------------------|---------------------------|---------------------|
|                       |                           |                     |
|                       |                           |                     |
|                       |                           |                     |
|                       |                           |                     |
|                       |                           |                     |
|                       |                           |                     |

|  |  |
|--|--|
| Name of Manager responsible for Strategy Discussion: |  |
| Signature:   |  |
| Date:  |  |

**Strategy Discussion recorded on SWIFT by:**

|                  |  |                  |  |
|------------------|--|------------------|--|
| Name of Officer: |  | Name of Officer: |  |
| Date:            |  | Date:            |  |
| Name of Officer: |  | Name of Officer: |  |
| Date:            |  | Date:            |  |