

Date: 23rd July 2010
Our ref: MB/cassaton/Letter/LS

Dear Colleague,

Please find enclosed the final version, following consultation, of the new Safeguarding Referral form for Children's Services, Social Care. This form will replace the CIN 2b on 1st August 2010.

It is the intention to review this form in six months time and your comments would be welcomed.

Please find enclosed, also, a flow chart which explains the new referral pathway. Please note, the process flow chart for referrals to Services For Disabled Children will be distributed to professionals in the week commencing 2nd August 2010.

The form should be completed electronically if possible and can either be emailed, if secure (from a Sunderland.gov.uk email address), or faxed / sent to Children's Services, Social Care. Contact details are on the form.

The Safeguarding Referral form is currently being uploaded onto the Children's Services Website. Details of how to obtain this form from the website will be sent out on 2nd August 2010.

Please can you ensure that the information enclosed is distributed to the appropriate personnel in your service area.

Yours sincerely

Meg Boustead
Head of Safeguarding
Direct line 0191 5611349

